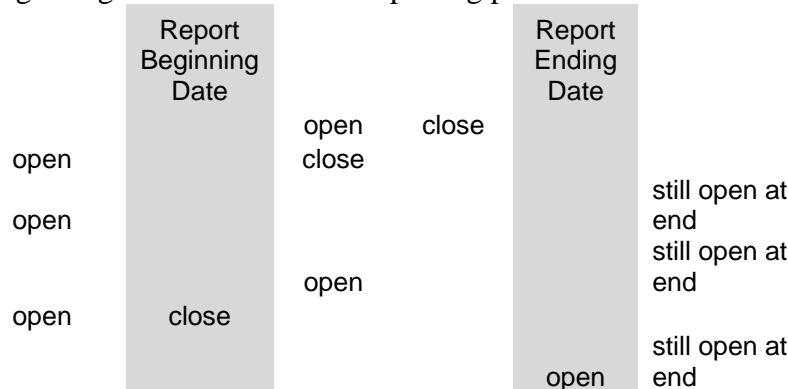


**Legal Services Information System
Title IIIB/AAA Reporting
PIKA Extract Summary**

Which Records Are Included

The non-client-identifying records are pulled using the following criteria:

1. To limit the records to only cases where the client is a senior, only cases where he **client's age at the time the case was opened is greater than 59** are included.
2. To avoid counting cases that were transferred to another program (and counted in that program) only cases with the **status of the case is either Accepted (2) or Accepted-PAI (5)** are included. This also excludes cases flagged as pending or on hold because these values are used differently between the programs.
3. To include cases that had any activity during the period or that were open at any point during the reporting period, the following was used:
 - a. The open date of the case is earlier than or equal to the ending date of the desired reporting period; AND
 - b. The close date of the case is either null (still open), later than or equal to the beginning date of the desired reporting period.



This includes cases that are eligible for Title IIIB/AAA funding, but may have been funded in part or wholly by another source. (Just like cases that are LSC-eligible are counted for that funding source.) However, the custom report denotes which cases were funded through Title IIIB/AAA by the last field of the extract. See the note at the end for how this is accomplished.

The Fields Generated In Extract

The extract generated by the custom report in PIKA has 31 fields. This is to allow for future functionality and to collect additional data when and if it becomes available. However, only eight of these are required to be populated for the data to be considered complete and valid. The eight highlighted fields must have valid data for all records that are extracted. Of those, four are automatically generated by either PIKA or the report generating the extract.

Column	Required*	Entered by Staff or Auto Generated
Region ID	N	Auto Generated
Report Date	Y	Auto Generated

Client_Id	N	Auto Generated
Client County	N	Entered by Staff (through zip code)
Case County*	Y	Auto Generated but can be changed
Client Zip	Y	Entered by Staff
Client Zip+4*	N	Currently Empty
Client Gender	N	Entered by Staff
Client Age	Y	Entered by Staff (through date of birth)
Client Race	N	Entered by Staff
Client Hispanic	N	Entered by Staff
Client Poverty	N	Entered by Staff
Client Social Need	N	Entered by Staff
Client Marital Status	N	Entered by Staff
Client Household Size	N	Entered by Staff
Client Language	N	Entered by Staff
Client Living Arrangements	N	Entered by Staff
Client Unduplicated	N	Entered by Staff
Case ID	Y	Auto Generated
Case Status	Y	Entered by Staff
Case Open Date	Y	Auto Generated by PIKA
Case Close Date	N	Entered by Staff
Case Close Code	N	Entered by Staff
Case Problem Code	Y	Entered by Staff
Case Special Problem Code	N	Entered by Staff
Case Elder Abuse	N	Entered by Staff
Case Impact of Work	N	Entered by Staff
Case Referral	N	Entered by Staff
Case Referred By	N	Entered by Staff
Case Funding	Y	Entered by Staff
Title IIIB Funded*	Y	Auto Generated by extract*

* To reflect which cases were funded through Title IIIB/AAA, this field is auto generated. When generating the report, the user enters which funding codes include Title IIIB/AAA funding. The report will then place a “Yes” value in this field when the case funding code matches one of the values entered at the report generation screen.